



## How do I amend my booking / add tours or activities / add business sessions to my personal FIDI Conference schedule?



First, log back into your booking either by visiting [fidiconference.org](http://fidiconference.org) and clicking 'amend' at the top of the page, or by clicking the direct link at the bottom of your confirmation email titled 'amend my booking.'

Please note you can't add to your schedule via the app or Attendee List page. If someone else made the booking on your behalf, they will need to log back in and do this for you or share the log in details they created with you.

Once you are logged in, click the edit button that appears next to your name.

[Add Another Attendee](#)

Attendee 1: Suzie Protheroe-Evans (FIDI Staff)

[Edit](#)

This takes you to your personal details, if you don't need to make any changes here, go straight to the bottom of the page and click 'proceed' to go to your personal conference schedule.

**Other information**

\* In order to avoid waste, we will only print the special 2024 FIDI Conference posters for those who want them. Would you like to collect your 2024 FIDI Conference poster from the Help Desk when you register on site?  Yes  No

Please list any dietary, disability or access requirements:

\* FIDI will have a professional photographer onsite throughout the conference. By registering you give your consent to your photo being used in FIDI marketing and promotional materials, such as the website, social media etc.  [?](#)

\* Do you require a visa letter from FIDI?

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\* By registering to the 2024 FIDI Conference, attendees agree to adhere to the Conference and App code of conduct and attendance Rules and Regulations. To view the terms and conditions please [click here](#).

[Back](#)
[Proceed](#)



Then on the programme, simply tick the boxes below any additional tours, activities or sessions you want to add to your booking.

09:00 (Monday 13 May)

09:00 - 10:45

Business Session

**Roll Call**

Edinburgh Suite 1 & 2

The FIDI roll call officially opens the FIDI Conference. Join the FIDI President as he gives an overview of the state of our association, highlights the main achievements of the past year, and presents the projects and activities for the future. The President's speech is followed by the traditional roll call, not to be missed!

Book this

Once you've selected everything you want to add, click 'proceed' at the bottom of the page. If there is any additional payment required, you will be asked to make the credit card payment on the next page.

Once you've completed this, you will receive a confirmation email. Any changes can take up to 12 hours to show in your personal schedule on the Attendee list page.

If you need any further help, please contact us at [admin@fidievents.org](mailto:admin@fidievents.org)